

**4101:16-1-04 Administrative section officers. RESCIND**

~~The officers of the administrative section of the board shall consist of the following:~~

~~(A) A chairperson, who shall be elected annually by the members of the administrative section. The chairperson's duties include the following:~~

~~(1) To preside over meetings of the administrative section, or to designate a member to preside in the chairperson's and vice chairperson's absence.~~

~~(2) To sign all vouchers of the board upon presentation of a signed, itemized, and supported voucher.~~

~~(B) A vice chairperson, who shall be elected annually by the members of the administrative section. The vice chairperson's duties shall include performing the duties of the chairperson should the chairperson be absent or incapable of performing the duties required of the chairperson.~~

~~(C) The administrative section may do all things necessary to carry out the intent and purpose of chapter 4740. of the Ohio revised code unless such action conflicts with any act or duty specifically assigned to a specialty section pursuant to chapter 4740. of the Ohio revised code.~~