



# Department of Commerce

Division of Industrial Compliance  
John R. Kasich, Governor  
Jacqueline T. Williams, Director

**FOR OFFICE USE ONLY**

**COMPLAINT #** \_\_\_\_\_

## **COMPLAINT FORM**

The Ohio Constuction Industry Licensing Board (OCILB) licenses **commercial** contractors in five trades: 1) Electrical, 2) Plumbing, 3) Hydronics, 4) Refrigeration and 5) Heating, Ventilating, and Air Conditioning (HVAC). OCILB will **only** investigate signed, written complaints.

You will be notified once OCILB recieves your complaint. Please note that this complaint is a public record.

OCILB may not have authority over residential contractors. Workmanship and Code Compliance complaints are handled by your local Building Department or by calling the Ohio Attorney General's Office (Consumer Protection Section) at 1-800-282-0515.

1. What is your full name, address, and telephone number (cell, home, business)?

\_\_\_\_\_  
\_\_\_\_\_

2. Which trade is being performed that gives rise to this complaint?

\_\_\_ Electrical \_\_\_ HVAC \_\_\_ Plumbing \_\_\_ Hydronics \_\_\_ Refrigeration

3. What is that name and address of the individual who performed the commercial work?

\_\_\_\_\_  
\_\_\_\_\_

4. What is the address where the commercial work was performed?

\_\_\_\_\_

5. Is the job complete? \_\_\_\_\_

6. Are you willing to testify at a hearing? \_\_\_\_\_

