

**\*\*\*DRAFT - NOT FOR FILING\*\*\***

**1301:11-7-01 Continuing education requirement.**

- (A) A state registered, licensed or certified real estate appraiser shall submit to the division of real estate, on a form prescribed by the superintendent, such information as the superintendent or appraiser board may require concerning continuing education instruction completed by the individual.
- (B) Beginning January 1, 2003, at least once in the succeeding two year education cycle and each two year education cycle thereafter, seven hours of of continuing education shall be in the national uniform standards of professional appraisal practice update course, or its equivalent. Equivalency shall be determined through the appraisal qualifications board course approval program or by an alternate method established by the appraisal qualifications board.
- (C) The requirements of this rule must be satisfied through distance education as defined in paragraph (A) of rule 1301:11-7-03 of the Administrative Code or through classroom hours of instruction. For this rule, “classroom hour” applies to instruction in a classroom setting or in a distance education setting.
- (D) Distance education is acceptable if:
  - (1) The course provides interaction. Interaction is a reciprocal environment where the student has verbal or written communication with the instructor;
  - (2) And the course content is approved by: the course approval program through the appraiser qualifications board of the appraisal foundation; the superintendent or the real estate appraiser board; or an accredited college, community college or university that offers distance education programs and is approved or accredited by the commission on colleges, a regional or national accreditation association or by an accrediting agency that is recognized by the U.S. secretary of education. Non-academic credit college courses provided by a college must be approved by the appraiser qualifications board of the appraisal foundation;
  - (3) And the course receives course delivery mechanism approval from an approved appraiser qualifications board organization in course design and delivery; or a college that qualifies under paragraph (D)(2) of this rule that awards academic credit for the distance education course; or a qualifying college for content approval with a distance education delivery program that approves the course design and delivery that incorporates interactivity.
- (E) Continuing education instruction obtained in excess of fourteen classroom hours during the one year interval may not be used to meet the requirements for any future reporting period.
- (F) No state registered, licensed, or certified real estate appraiser shall receive credit for more than eight classroom hours of continuing education instruction in any one calendar day unless the continuing education instruction is distance education as defined in paragraph (A) of rule 1301:11-7-03 of the Administrative Code.
- (G) Aside from complying with the seven hour national uniform standards of professional appraisal practice update course, or its equivalent, a state registered, licensed, or certified real estate appraiser may not receive credit for duplicate hours of continuing education completed during the term of the certificate or license being renewed.
- (H) Except as provided in this paragraph, courses completed prior to being approved by the superintendent do not qualify for continuing education credit. State registered, licensed or certified real estate appraisers may receive credit for a course that has not been previously approved by the board, only when the state

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registered, licensed, or certified real estate appraiser:

- (1) Submits the course for credit within the same continuing education reporting period in which the course was taken;
  - (2) Submits proof the course is approved by a state appraiser regulatory agency or the appraiser qualifications board of the appraisal foundation if the course was completed through classroom hours of instruction or submits proof the course satisfies the requirements found in paragraph (D) of this rule if the course is offered in a distance education setting; and
  - (3) Submits an education compliance form, the course syllabus, course attendance certificate and a non-refundable twenty-five dollar course approval application fee.
- (I) Any state registered, licensed or certified real estate appraisers returning from active military duty may be placed in active status for a period up to ninety days pending the completion of all applications and continuing education requirements.
- (J) Any state registered, licensed or certified real estate appraisers impacted by a state or federally declared disaster that occurs within ninety days prior to the end of the continuing education cycle may remain in active status for a period of up to ninety days after the end of the continuing education cycle, pending the completion of all applications and continuing education requirements.