



**Department of Commerce**  
**Division of State Fire Marshal**  
 8895 East Main Street, Reynoldsburg, Ohio 43068  
 (614) 752-7126 Fax (614) 995-4206  
 TTY/TDD 800-750-0750  
 www.com.ohio.gov

## Checklist for Outdoor Fireworks Or Proximate Audience Exhibition

Permit # \_\_\_\_\_

<b>Date &amp; Time of Exhibition</b>	<b>Exhibitor's Name</b>
<b>County &amp; City of Exhibition</b>	<b>Exhibitor's License #</b>
<b>FD Name &amp; FDID #</b>	<b>Exhibitor's Phone</b>
<b>Exact Location of Event:</b>	

**\*\* Initialing each step indicates that step has been completed \*\***

Fire Official  
Initial

Exhibitor  
Initial

1. Was insurance or bond of \$1,000,000.00 or more verified?		
2. Was product purchase verified to be from a licensed Ohio Wholesaler, Ohio Manufacturer, or Out-of-State Shipper with a shipping permit? License # _____		
3. Has exhibitor identified names of all assistants who will be present? Has exhibitor provided copies of all licenses and permits?		
4. Was the site inspection conducted prior to issuing permit? Date of site inspection: _____		
5. Have locations, distances, and details of the site plan been verified for accuracy?		
6. Does the proposed location for temporary storage (up to 14 days) of fireworks comply with this rule?		
7. Is adequate fire protection available?		
8. Does distance to spectator area comply with a minimum of 70 feet per inch of largest shell, and/or close proximity separation distances for audiences in accordance with NFPA 1126?		
9. Is the display site selection in accordance with of NFPA 1123 (Chapter 5, site selection) and/or NFPA 1126 as listed in rule 1301:7-7-45 of the Administrative Code?		
10. When the fireworks arrived at the site, were they in a properly placarded vehicle/trailer?		
11. If the show requires reloading of fireworks, are the extra fireworks properly secured in a ready box, 25 feet upwind of the mortars?		
12. Was the condition of mortars checked for damage, dents, broken plugs, etc?		
13. Are all shells greater than or equal to 8" in diameter provided with electronic ignition?		
14. Are the mortars made of approved material, of sufficient strength, length and durability to cause shells to be propelled to safe altitudes?		
15. Are buried mortars installed to comply with NFPA 1123, Section 4.4 as listed in rule 1301:7-7- 45 of the Administrative Code?		
16. Are mortar racks and/or bundles that are not inherently stable, secured or braced to stabilize them?		
17. Are the racks properly positioned to prevent them from firing towards the spectators?		
18. Are the racks braced in a manner that secures the balance of the mortars should one fail?		
19. Are all security persons and monitors in place and positioned to prevent unauthorized persons in discharge site?		
20. Is smoking or open flame prohibited where fireworks are present?		
21. Have all mortars, mortar racks, bundles, box items, ground displays, cakes, and candle placements been examined, and any items not inherently stable secured properly or braced for stability?		
22. Are only the licensed exhibitors and designated registered assistants within the discharge perimeter?		

I acknowledge that I understand and have followed all of the requirements and procedures described in this checklist. To the best of my knowledge, the information included in this document is complete and accurate. Procedures described herein have been followed for this exhibition of fireworks in consultation with a Police Chief/Law Enforcement Officer.

Fire Chief/Fire Prevention Officer: \_\_\_\_\_ Date: \_\_\_\_\_

Ohio Licensed Exhibitor \_\_\_\_\_ Date \_\_\_\_\_

**Copy completed form to Exhibitor, Fire Chief/Fire Prevention Officer, Law Enforcement Officer, and State Fire Marshal**

## Code References

1. In accordance with division (D) of section 3743.54 of the Revised Code
2. In accordance with division (A) of section 3743.54 of the Revised Code
3. In accordance with paragraph (H)(7)(3308.7) of this rule
4. In accordance with division (C) of section 3743.54 of the Revised Code
5. In accordance with paragraph (H)(4)(3308.4) of this rule
6. In accordance with paragraph (H)(7)(3308.7) and paragraph (J)(1)(3310.1) of this rule
7. In accordance with NFPA 1123, Section 8.1 and 8.1.1, NFPA 1126 Section 8.1 and A.8.1.6.1 as listed in rule 1301:7-7-45 of the Administrative Code
8. In accordance with NFPA 1123, Section 5.1.3.1 and NFPA 1126, Section 8.4 as listed in rule 1301:7-7-45 of the Administrative Code
9. Must comply with NFPA 1123, Table 5.1.3.1 as listed in rule 1301:7-7-45 of the Administrative Code - In accordance with paragraph (H)(4)(3308.4) of this rule
10. In accordance with paragraph (I)(1)(3309.1) of this rule
11. In accordance with NFPA 1123, Section 4.2.4.3 as listed in rule 1301:7-7-45 of the Administrative Code
12. In accordance with NFPA 1123, Section 4.3.1.1 as listed in rule 1301:7-7-45 of the Administrative Code
13. In accordance with division (C) of section 3743.53 of the Revised Code
14. In accordance with NFPA 1123, Section 4.3.7 as listed in rule 1301:7-7-45 of the Administrative Code
15. In accordance with NFPA 1123, Section 4.4 as listed in rule 1301:7-7-45 of the Administrative Code
16. In accordance with NFPA 1123, Section 4.5.5 as listed in rule 1301:7-7-45 of the Administrative Code and paragraph (H)(10)(b)(3308.10.2) of this rule
17. In accordance with NFPA 1123, Section 5.2.1.3.1 and Section 4.3.2 as listed in rule 1301:7-7-45 of the Administrative Code
18. In accordance with NFPA 1123, Section 4.6.1 as listed in rule 1301:7-7-45 of the Administrative Code
19. In accordance with NFPA 1123, Section 8.1.2.1 and NFPA 1126, Section 8.2.6 as listed in rule 1301:7-7-45 of the Administrative Code
20. In accordance with NFPA 1123, Section 8.1.6.1 and NFPA 1126, Section 8.5.5 as listed in rule 1301:7-7-45 of the Administrative Code
21. In accordance with NFPA 1123, Section 4.5.5 as listed in rule 1301:7-7-45 of the Administrative Code and paragraph (H)(10)(b)(3308.10.2) of this rule (Inspector should do a complete walk through with the licensed exhibitor to address each such item to insure the integrity of each item and the fact it cannot fall over or be repositioned)
22. In accordance with paragraph (H)(10)(c)(3308.10.3) of this rule

## Additional Requirements

- Both the Fire Official and licensed exhibitor should mutually agree in advance on a method used to communicate during the exhibition. Agreement should also be made in advance pertaining to the exact location the Fire Official will be stationed to maintain safety for all involved.
- If a condition arises requiring the entry of fire protection or other emergency response personnel into the fallout area security perimeter, the display shall be halted until the situation is resolved.
- If a significant hazard exists due to weather, lack of crowd control, or other condition, the exhibition shall be halted until resolved.
- The security of the display site shall be maintained until released by the exhibitor.
- Check with the safety person and monitors for any signs of problems.
- Allow registered assistants to enter the area and attend to extinguishing fires, smoldering embers, and debris in the firing area and fallout area.
- Before entering the area, wait a minimum period of time, that the exhibitor deems necessary, to include letting the area cool with resulting inspection by fireworks crew.
- Confer with the licensed exhibitor and, if mutually agreed, release fire crew and equipment from the scene. Do not release security or monitors. Maintain barricades for area until spectators have left.
- Be sure all live product and duds are properly repackaged and secured into vehicle. Replace placards on vehicle.
- Where fireworks are displayed at night, appropriate morning re-inspection of the site should be mutually agreed to.

**The completed permit application and completed checklist constitute final approval by the AHJ. These forms shall be submitted to the state fire marshal's office by the fire official no later than five days after the date of the exhibition. Please return to:**

**Division of State Fire Marshal  
Code Enforcement Bureau  
8895 East Main Street  
Reynoldsburg, Ohio 43068  
(614) 758-5460 Fax (614) 728-5168  
webfmtr@com.state.oh.us**

This checklist is not a substitute to reviewing and complying with Chapter 3743 of the Revised Code, Ohio Fire Code 1301:7-7-33, NFPA 1123, 1124, and 1126 as listed in rule 1301:7-7-45 of the administrative Code as it relates to fireworks exhibitions.

**TO REPORT AN INCIDENT CALL 800-589-2728 OR 614-752-7106**

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