

William L. Howard Public Service Award

SELECTION CRITERIA:

1. This award is conferred to outstanding individuals who are not members of the fire service, but **who have during the course of their career or their lives made significant contributions toward the furtherance of the fire service** on a regional, statewide or national basis, and whose accomplishments and contributions in these areas are widely recognized and respected throughout the Ohio fire service.
2. **The individual must have been a citizen of the State of Ohio while making such contributions.**

NOMINATIONS:

1. The individual must be nominated by one of the following:
 - a. Any member or retired member of the career or volunteer fire service.
 - b. Any fire association organization of the State of Ohio.
 - c. Any fraternal fire service organization of the State of Ohio.
 - d. Any president or chief executive of any fire service related industry or organization in the State of Ohio.
2. A nomination form is provided by the State Fire Commission to serve as a cover and guideline for the submission of nominations. The nomination must include a narrative statement by the nominator, either on the form or attached to it, detailing the role the individual has played in the Ohio fire service, and why the nominated individual is worthy of receiving the award. The nomination must also include adequate supporting documents to substantiate the accomplishments and contributions of the individual. These may include news articles, information on awards and citations received during their career, previous letters of commendation, and letters from individuals or organizations other than the nominator supporting the nomination. **The total nomination submission may not exceed 20 8-1/2" x 11" pages of material (single-sided) or 10 pages back-to-back.**
3. All nominations should be typewritten.
4. **All nominations must be received between January 1 and May 31** in the year the award is to be presented. Nominations received after the deadline will be returned to the nominator.
5. **If, in the judgment of the Commission's representative, the nomination is incomplete, not adequately substantiated, or illegible, it will be returned to the nominator for further information and resubmission.** To receive additional consideration, it must be resubmitted by the submission deadline, or within 15 days of return, whichever occurs later.

CONSIDERATION:

1. The State Fire Commission will serve as the selection committee for this award. The commission will convene during the month of July to consider all nominations submitted by the deadline.
2. In making an award, the Commission will carefully consider and evaluate the nomination and supporting documents. It shall be the goal of the commission to select individuals clearly outstanding in their contribution to Ohio's fire service, and most worthy of the award.
3. The name of the individual selected will be forwarded to the Governor's Office not later than August 30 in the year in which the award is to be presented. The Fire Commission will determine the most appropriate manner in which the award is to be presented. The decision of the State Fire Commission as to individuals most deserving of the William L. Howard Public Service Award is final.