

Limited Reciprocity Provisions

(Note: these provisions are identical for every state with which Ohio has reciprocity)

An individual duly licensed by one of the licensing agencies shall be licensed by the other in the same capacity, upon submission of all required application forms, documents, and payment of all required fees, provided:

1. Applicants for a reciprocal broker's license must be a legal resident of the state and shall have been continuously licensed as a real estate broker for a two year period immediately preceding the filing of the reciprocal application.
2. Applicants for a reciprocal sales associate's license must be a legal resident of the state and shall have been continuously licensed as a real estate sales associate for a one year period immediately preceding the filing of the reciprocal application.
3. The principal broker with whom the applicant for a reciprocal license will be affiliated must be already licensed as a real estate broker in the cooperating state or must be simultaneously obtaining a license as a real estate broker.
4. Principal brokers shall be required to maintain an active place of business in the reciprocal state and escrow/trust accounts as required by the statutes of both states. The place of business must be a physical location. A post office box is not acceptable.
5. Applicants for reciprocal license must complete the state specified real estate law pre-licensure education and submit proof of completion with the reciprocal application.
6. The applicant must file a properly completed application and include all attachments as required by the cooperating state.
7. The applicant must hold a valid, current and active real estate license. The resident jurisdiction's regulatory authorities, shall, upon request, furnish a letter of certification to the cooperating state, showing the following items:
 - A. Applicant's name, home address, business name and business address.
 - B. Type of license held by applicant.
 - C. Date of original license, license history and expiration date of current license.
 - D. Method by which the license was issued.
 - E. A statement that indicates no record of disciplinary action or charges pending, or a complete record of disciplinary action taken or charges pending, and an explanation of such action or charges.
8. All applicants will file a statement attesting that they have read and agree to comply with all laws and regulations in the state in which they are applying for licensure and further agree to cooperate with any investigation initiated against them.

9. All applicants shall file an irrevocable consent that service of process in any action against the applicant arising out of their real estate activities in the cooperating state may be made by delivery of the process on the administrator of the real estate regulatory authority in that jurisdiction.
10. Applicants for reciprocal license must successfully complete the state specified license law portion of the real estate examination, in compliance with the application and testing requirements of the cooperating state.
11. Applicants for a reciprocal license shall comply with all continuing education requirements as mandated by the cooperating state.
12. The right is hereby reserved by both states, for good cause shown, to refuse any application for licensure.

Each state reserves the right to refuse to issue a license to any applicant based upon the grounds provided in their respective laws and regulations.